



## Certified Horsemanship Association Certification Scholarship Criteria

CHA has partial scholarships available for individuals to attend a CHA Certification clinic. To qualify, individuals must demonstrate a critical financial need and the ability to impact their local horse community.

Applications must be received by **February 28** of the certification clinic year. Scholarships, if any, will be awarded by the CHA Scholarship Committee based on qualifications of the applicant. Scholarships may be applied to a CHA certification for English/Western Instructor, Equine Facility Manager, Instructor of Riders with Disabilities, Trail Guide, Combined English/Western Instructor and Trail Guide, Driving Instructor/Driver, or Vaulting Coach. If approved, the scholarship funds will be applied to the registration fee at the CHA Office or be paid to the certification clinic Host Site.

### Eligibility to Receive Scholarship

1. Applicant must be an individual, working independently or employed by a company or organization that will not pay for their employees to attend a CHA certification clinic.
2. Applicant must be able to demonstrate financial need, as evidenced by a statement of income and expenses for the last year.
3. Applicant must be at least 18 years of age.

### Selection Procedure

1. The CHA Scholarship Committee will meet in the spring and select the recipient(s).
2. The scholarship recipient will be notified by telephone.
3. The name of the recipient will be made public, with permission, through CHA.
4. All other expenses beyond the awarded sum are the sole responsibility of the recipient.

### Application Package

Mail the completed, hard-copy application package to CHA Scholarship Fund, 1795 Alysheba Way Suite 7102, Lexington, KY 40509 to be received by February 28. Applications received after that date will not be accepted. Faxed or emailed application packages will not be accepted.

1. Cover letter expressing intention to become certified and why you are a good scholarship candidate.
2. Completed and signed Application Form.
3. Financial statement with income and expenses for the last year.
4. One personal letter of reference.
5. One professional letter of reference, such as from a veterinary, farrier, instructor, trainer, and etc.

Please email the CHA Office at [office@CHA.horse](mailto:office@CHA.horse) with any questions.